

Research assistant for international studies on rare diseases (40-50%)

The Institute of Social and Preventive Medicine (ISPM) of Bern performs research in a range of disciplines relevant to public health (www.ispm.unibe.ch). Groups cut across divisions, facilitating an interdisciplinary approach to research in the fields of clinical epidemiology, social and behavioral health, biostatistics, and international and environmental health. The ISPM is highly reputed for its expertise in health effects of environmental exposures, the spread of infectious disease, and the health of vulnerable groups including children and the elderly.

The **Child and Adolescent Health group**, headed by Prof. Dr. med. Claudia Kuehni conducts population-based and clinical studies in child health. Within this group, **PD Dr. Myrofora Goutaki** leads several projects on rare diseases, mainly focused on Primary Ciliary Dyskinesia (PCD), a rare multi-organ disease.

We are looking for a motivated research assistant interested in health-related research to work in multidisciplinary team and contribute on ongoing studies to improve knowledge about PCD and care of people living with this condition.

Duties and responsibilities:

- Medical data collection at the clinics and entry using REDCap software.
- Communication with national and international collaborators, including clinicians, researchers, and patients.
- Transcription of research interview recordings.
- Support in study management i.e. organisation of meetings with different stakeholders.
- Support in dissemination activities i.e. lay summaries, reports, newsletters.

Qualifications and skills:

- Interest in rare diseases and /or medical issues.
- Experience dealing with medical data is an asset.
- Very good organizational skills and ability to work efficiently.
- Excellent (oral and written) knowledge of German and English (French is an advantage).
- Excellent oral and written communication.
- High social skills and teamwork.

We offer you a flexible schedule (on-site work is required) in an interesting work environment in a position which is available immediately with negotiable starting date.

If you look for an exciting position in a highly motivated team, please send your CV with motivation letter to PD Dr. Myrofora Goutaki (myrofora.goutaki@unibe.ch) by **November 22nd, 2024**. For further information, please contact us by e-mail. Applications must be written in English.