To reinforce the existing team, CTU Bern is looking for a

**Clinical Data Manager**

**70-100%**

**Duties and responsibilities**

Responsible for all data management tasks during specification, implementation and productive phase of a clinical study database:

- Development/Finalization of study specification (eCRFs, visit structure, edit checks) in close collaboration with the sponsor/principal investigator of a clinical study
- Implementation, review and testing of study database in CTU Bern's web based clinical data management systems (REDCap, secuTrial)
- Evaluation & implementation of changes to study database during conduct
- Consulting and support of clinical researchers
- Data migration, data import, report generation
- Data management related project management (including cost estimates and budget control)
- Teaching activities
- Development of SOPs

*Please note: Data cleaning and analysis are not performed by Data Management*

**Qualifications and skills**

- Degree in life or health sciences (biomedical science, data science, health information management, biology) or a related field
- Experience in clinical research, clinical data management and setting up databases using a clinical data management system
- Being comfortable in managing a high volume of projects
- Strong analytical and organizational skills, ability to set priorities and to meet deadlines
- Ability to work committed, independently and proactively in a team while fulfilling high quality standards
- Strong customer orientation
- Proficient in English, fluent in German
- Knowledge of SQL, R is a plus

**We are offering** an interesting position with diverse activities in a growing clinical trials unit with the chance to contribute to the successful development of CTU Bern. CTU Bern is dedicated to high quality research. It provides a multicultural international academic environment and operates with interdisciplinary teams.

We are looking to have the successful candidate in place as soon as possible.

If you are looking for an exciting position in a highly motivated team please send your CV with motivation letter to Larisa Cárdenas, e-mail hr@ctu.unibe.ch.

If you need further information on the post, you can contact Muriel Helmers, Head of Data Management, Tel. +41 (0)31 631 34 27, e-mail: muriel.helmers@ctu.unibe.ch or consult our website: https://www.ctu.unibe.ch/